

Trek, Inc.- Warehouse

Company Description

Trek Inc., the subsidiary company of DCF Group, was founded in 1957. Since then Trek, has grown into one of the nation's leading undercarriage distribution companies, with its focus on heavy machinery undercarriage aftermarket parts. Trek has strategically placed itself all over US and Canada with 8 branches in the US and 2 branches in Canada.

Trek takes pride in its products and providing quality undercarriage and engine parts to the market has been Trek's mission since day one. It has established its brand name as a quality built product. By using the company's vast global network, Trek is now poised to take another giant leap forward, as it positions itself to become a global leader in the twenty-first century, fully committed to create better products and services.

Job Location

46470 Desoto Ct. Novi MI 48377

Job Qualifications

1. PRIMARY PURPOSE

To assemble new product to fill sales orders, receive product from suppliers and other Trek facilities, load and unload trucks.

2. ESSENTIAL DUTIES AND RESPONSIBILITIES

To operate track wrench in a professional and safe manner, assemble track groups,

Receive product from suppliers, place product in its proper location, select product from storage, package for shipping, maintain inventory with cycle counts, load material on trucks for shipment, order packing materials and pallets. Responsible for general housekeeping and safety, as well as other related duties as required.

3. EDUCATION and /or EXPERIENCE

Basic understanding of business mathematics (operation of calculator and shipping scales), safe skills in material handling equipment. A good understanding of the importance of accurate inventory maintenance. Basic mechanical skills.

4. COMMUNICATION and WRITING ABILITY

Ability to read and write a must. Ability to fill out bills of lading, check product off of a packing slip/ check in document.

5. PHYSICAL CAPABILITIES

Must be able to lift an average weight of 65 pounds on a regular basis in a safe manner.

6. OTHER SKILLS
REQUIRED

The branch operates with few employees, therefore teamwork is a must.
All employees are cross trained in multiple job duties to fill in when required,
due to vacation/sick leave or increase in work load.

Benefit/Perks

Salary DOE, Bonus ,401k, Medical, Dental, Vision, Life

How to Apply

Please send your resume/cover letter to spark@trekdirect.com